

Safeguarding Guidance

Adopted July 2025 for review August 2026

1. Context for the Guidance

The Council's duties and activities mean that members may have meetings with or gain information about vulnerable adults and children that need care and/or support. It is important that they know how to respond if they see a potential safeguarding issue.

2. Main aims of the guidance

- To raise awareness to members who are neither trained in safeguarding or safeguarding professionals but community volunteers.
- To prevent harm and reduce the risk of abuse or neglect to vulnerable adults and children with care and support needs.
- To stop abuse and neglect wherever possible.
- To address the causes of abuse or neglect.

3. Types of abuse against Vulnerable Adults

Physical

Sexual

Financial

Discriminatory

Psychological

Organisational

Domestic

Modern slavery

Neglect

Self-neglect

4. Common Signs of Abuse (not an exhaustive list)

Deliberate Acts of violence/Rough treatment
Diminished sense of identity/dignity/self worth
Unexplained pain or injury
Lack of finances
Sudden changes in behaviour
Confused or withdrawn
Overt sexualised behaviour/language

5. Types of Abuse against Children

Bullying and Cyber Bullying
Child Sexual Exploitation
Child Trafficking
Criminal Gang Exploitation
Domestic Abuse
Emotional Abuse
Female Genital Mutilation
Grooming
Neglect
Non recent Abuse (sometimes called Historic Abuse)
Online Abuse
Physical Abuse

6. Common Signs of Abuse (not an exhaustive list)

Unexplained changes in behaviour
Becoming withdrawn or anxious
Aggressive
Lack of social skills/friends

Poor bonds or relationships

Knowledge of adult issues (sexualised conversation/behaviour)

Going missing/running away

Choosing to wear clothes that don't expose the body.

7. Llanbedr Community Council's Procedure

This is based on what is usually referred to as the "4 Rs":

Respond:

- Take emergency action if someone is at immediate risk of harm/in need of urgent medical attention. Dial 999 for emergency services. The Safeguarding lead should be informed about any emergency situations after they have been resolved – there should be no delay in persons taking emergency action.
- Get brief details about what has happened and what the adult would like done about it, but do not probe or conduct a mini-investigation.
- Seek consent from an adult to take action and to report the concern. Consider whether the adult may lack capacity to make decisions about their own and other people's safety and wellbeing. If you decide to act against their wishes or without their consent, you must record your decision and the reasons for this.

Report:

- Reports about potential safeguarding issues should be made without delay to I Sue Stell or Jim Jones.
- If the report is against one of the safeguarding leads it should be reported to the other.
- If the report is against both safeguarding leads it should be reported to anybody else on the Coiuncil.

Record:

- The "safeguarding lead" will record appropriate information regarding the potential safeguarding issue.
- Any records and associated information will be confidential and will be held and shared in ways where the alleged abuser will not have access to the records.

Refer:

- The designated “safeguarding lead” will make a decision (subject to the provisions outlined above regarding emergency action) about referring the concern to either Denbighshire County Council’s Social Services team or the Police if a crime has been committed.
- The designated “safeguarding lead” should keep a record of the reasons for referring the concern or reasons for not referring.
- In making a decision whether to refer or not, the designated safeguarding lead should take into account the adult’s wishes and preferred outcome; whether the adult has mental capacity to make an informed decision about their own and others’ safety and the safety or wellbeing of children or other adults with care and support needs

8. Roles and responsibilities

A copy of this guidance will be issued to all members.

It is expected that members will report any safeguarding concerns.

The aim is that all members will ‘make safeguarding personal’, that is, adopt a person-centred approach to safeguarding.

It is not the responsibility of the c to conduct its own safeguarding investigation, this will be undertaken by either Denbighshire County Council or the Police.

If the person who identifies and reports a potential safeguarding issue is not satisfied by the actions taken by the community council, they have the right to refer their concerns directly to Denbighshire County Council or the Police.

It is important to keep the vulnerable adults at the centre, by involving them and keeping them informed at all stages.

9. Contacts (Safegaurding Leads)

The main contacts are:

Councillor Sue Stell - 07713 579517

Jim Jones – 07749291135